

CACLALS AGM - AGENDA
May 28, 2018, 4:00-5:30pm
Congress 2018 at U Regina, SK

Chair: Mariam Pirbhai
(President, CACLALS: 2017-2019)

1. Call to Order
2. Approval of the Agenda
3. Approval of Minutes (2017)
4. President's Report (Mariam Pirbhai)
5. Treasurer's Report (Henghameh Saroukhani)
6. General Business - Items for Discussion:
 1. Membership Fee Increase
 2. Executive Duties
 3. CHIMO Newsletter
 4. Indigenous Language Revitalization Fund
 5. Creative Writing Initiatives
 6. Member research Areas
 7. Travel Reimbursement Policy
7. Executive Committee Vacancies
8. Other Business
9. Motion to adjourn

Items for discussion and review under “General Business”:

1. Membership Fee increase proposal:

Regular members: from \$60 to \$75 (25% increase)

Student Members/Unsalariated: from \$25 to \$30 (20% increase)

2. Updating duties of the Executive **in the Constitution**:

* See pp2-3 for proposal regarding executive duties as well as current wording under constitution [item 9 in Constitution].

3. Newsletter: CHIMO: pros and cons of resurrecting the newsletter

4. Indigenous Language Revitalization Fund: status and future of fund

Blurb: The Indigenous Language Revitalization Initiative began in 2013 at the University of Victoria. CACLALS strongly believes in supporting local communities and thus the fund was established as a way of actively advocating for the building of Indigenous language programs within the communities in which Congress is held.

5. Creative writing: possible approaches to expansion in this area.

6. Updating the membership research areas / genres to be more inclusive.

* See pp 3-4 for current areas identified on our membership system.

*** As per Item #3: Proposed Additions to Executive Duties.**

Add below Points 1-5 of “Executive Committee: Duties,” the following:

1. Availability: All executive members are expected to be available to conduct CACLALS business over the course of their tenure and throughout the year (fall, winter and spring/summer terms). If a member foresees being, or proves to be, unavailable for more than four months (the equivalent of one academic term), the member will be expected to withdraw from the position, so a new election can be held within a timely period.
2. Additional annual duties for “regional” representatives might include:
 - Managing the daily updates and approved revisions to the CACLALS website (note: the President and Treasurer will be responsible for administering the website “account”); managing a social media presence (twitter, facebook); proposing ways to build and

maintain membership; proposing and helping to launch new initiatives relevant to the association; serving as a primary liaison with member branches to apprise them of CACLALS-related activities and to keep CACLALS abreast of branch-related activities; providing an annual update on job market trends in the represented region for graduates in the field; sharing relevant job adverts and CFPs from their specific fields of specialization.

3. Additional conference-related duties for “all” executive members might include:
 - Providing input on the Conference CFP once the President notifies the executive of the Congress theme; disseminating the CFP in formats other than the association website and membership list; vetting proposals; assisting the President with grant proposals for CACLALS, as required; serving on the graduate student prize panel; taking an active role in assisting with conference needs on the ground, as required.
4. Additional annual duties for “graduate student” representatives might include:
 - Proposing and helping to launch new initiatives relevant to graduate-student members of the association; organizing one graduate-run student panel to be held at the annual conference at CACLALS related to professionalization, the job market or developments in the field.

All of these duties should be revisited every five years to address and best reflect any changes made to the Association.

Note: Current wording [Item 9 of Constitution: Executive Committee: Duties]

The Executive Committee has the following responsibilities:

1. To authorize any expenditures necessary to the running of the Association.
2. To establish ad hoc committees to facilitate and further the activities of the Association.
3. To recommend membership rates to be set by the Annual General Meeting of the Association.
4. To appoint a liaison person to handle the local arrangements at conferences.
5. To decide on all questions touching on the interpretation of this Constitution.

As per Item # 7, the membership system currently lists the following research areas/interests:

Geographical Research Areas:

Aeotearoa/New Zealand
African
Arab
Australian
Canadian
Caribbean
Indigenous North American

Pacifica
South/East Asian

Research Genres:

Drama
Fiction
Non-fiction
Poetry
Oratures
Theory

Theoretical Approaches and Area Studies:

Cultural Studies
Disability Studies
Indigenous Literature and Theory
LGBT Literature and Queer Theory
Pedagogy
Postcolonial Theory
Women's Writing and Feminist Theory

7. Travel reimbursement for President and Treasurer. Propose to set policy, as follows, to be included in **Constitution**:

The President and Treasurer will each be reimbursed up to the amount of \$1500 for travel expenses (transport and accommodation) to Congress during their tenure; the President representing CACLALS at the triennial ACLALS conference will be reimbursed \$2500 for these international travel expenses (transport and accommodation). These amounts should be renegotiated every five years to reflect inflation.